



GLOBAL PARTNERS



HOW TO DISPLAY A HOTEL USING HICKORY'S RATE CODES

HOA20SEP-25SEPAMS/8HFH+EZR

STEPS TO REMOVE COMPETING OR OUTDATED RATE CODES Apollo/Galileo

Negotiated Rate Codes are added and deleted from usually the first level or second level BAR of an agency.

Step 1 – Display the BAR using S* (Apollo) or C* (Galileo)

Step 2 – Look for a line item that looks similar to the example below

- 197NH/CONSORTIA PREF/HFH/XXX/XXX/XXX

- Please note that the line number may change depending on where it was originally stored in the S*, so you want to ensure that you choose the current line number. In this example, this data is on line 197.

Step 3 – Update the codes using the below format

- RC:197NH/CONSORTIA PREF/HFH/XXX/XXX/XXX

- Please note that the line number may change depending on where it was originally stored in the S*, so you want to ensure that you choose the current line number. In this example, this data is on line 197.

Thank you for your support!